



Circles of Caring Adult Day Services

www.circlesofcaring.org

info@circlesofcaring.org

Volume 7

Fall 2019

Join Us All in Celebrating Circles of Caring's Fifth Anniversary in Pullman

This fall of 2019 we want to thank you heartily—our loyal donors and sponsors of **Circles of Caring**— in helping us make our move from Moscow to Pullman five years ago in 2014 such a great success! We found our new quarters at the Edison Center on Bishop Blvd welcoming and accommodating for all of us—participants, home caregivers, volunteers, and staff—and we continued to do the things we believe in: offering a safe and stimulating environment for participants to realize the benefits of regular, supervised physical activity, easy social interaction, and the joys of special events, which range from the songs and instrumentals of the Old Time Fiddlers to annual Hawaiian Luau parties.

None of this could be possible without the dedicated efforts of our staff and volunteers who have worked tirelessly to provide the very best in adult day health services—and certainly none of what they do well would be possible without our donors' enduring support! So—we say with unified voice, THANKS TO YOU ALL!

But with time come also certain challenges that we need to address and correct if we can. Once we moved to Pullman, we were able to use our technical resources well, but with age, we have realized that an overhaul of our computer facilities is necessary to continue to do our work efficiently and effectively.

For any comprehensive service organization such as ours, it's essential to keep records as accurately as we can in various areas:

- *Participants' charts and care plans,*
- *Information on and for donors and their donations,*



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- *Billing for services (Medicare, Medicaid, individuals),*
 - *Archive of photos,*
 - *Calendar formation for the Life Enrichment program,*
 - *Regular, daily business emails to a variety of stakeholders and providers,*
 - *Training on new and existing computer systems,*

And—we need to add with emphasis—

- *An updated social service computer, so that we can continue to research and correspond with various agencies that can provide solutions to other problems our participants face in their lives away from *Circles of Caring*.*

Bearing your past generosity gratefully in mind, we ask you to consider these critical needs and help us acquire:

- * Five (5) desktop computers with monitors
- * One (1) laptop computer (needed for presentations both on and off site),
- * One (1) new commercial grade printer and fax machine.
- * Associated maintenance agreements

Our goal for these items is \$20,000.

Thank you sincerely for your past contributions and please keep us and these needs in mind for the year to come. Make it easy and rewarding by logging into circlesofcaring.org or by writing us at our address below.

Because you have joined our *Circles of Caring* so generously in the past, we look forward to your continuing support!

Gratefully,
Hollie

Hollie Mooney, RN
Executive Director

Marcia Saneholtz
Board President